



GREATER VICTORIA SCHOOL DISTRICT 61
556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8

Changes to Seizure Plan Supports - September 2022 Update

Overview of changes:

To date, Nursing Support Services (NSS), a program of the Provincial Health Services Authority (PHSA), has delegated the administration of seizure rescue medication to a student's dedicated Educational Assistant (EA) under their professional license. Ministry of Health Regulations and professional standards do not permit seizure rescue medications to be delegated by a nurse. The current model of NSS delegation requires changes to ensure students receive the care they need at school. The model is being aligned with the administration of other emergency rescue medications, like EpiPen for anaphylaxis.

This means that going forward, non-medical school staff will continue to be able to administer rescue medication, but it will not be attached to the nurse's license as a delegated task. The non-medical school staff are instead covered by Section 14 (b) of the *Health Professions Act* that allows for persons not designated as health professionals to give first aid or temporary assistance in an emergency.

Given this change, a new Seizure Action Plan has been developed which includes detailed information regarding student's care needs, medications, and acknowledgment that medications will be administered in the school setting by school staff. Information can be found at [Safe and healthy schools - Province of British Columbia \(gov.bc.ca\)](https://www2.gov.bc.ca/gov2/schools/health/schools/SeizureActionPlan/SeizureActionPlan.pdf) and the [NSS website](https://www2.gov.bc.ca/gov2/schools/health/nss/NSSWebsite/NSSWebsite.pdf) under *Learn about seizure care in the school setting*. This includes:

- Infographics:
 - Family Info Graphic
 - Training Request Process
- Seizure Action Plan
- Request for Seizure Intervention Training
- Training Session checklist

Key responsibilities of school staff:

- Reach out to the parents of students in their school who have seizure rescue medications to begin the action planning process
- Work with these parents/guardians to complete applicable sections of the Seizure Action Plan
- Identify a safe and secure location to store the student's rescue medications
- Submit request to NSS for training for identified school staff (*Note - this is mandatory for all rescue medication training; moving forward, parents should not provide training to staff)
- Have all staff complete basic seizure first aid care - NSS recommends [Partners in Teaching – BC Epilepsy Society](https://www2.gov.bc.ca/gov2/schools/health/partners/PartnersinTeaching/PartnersinTeaching.pdf)

Key responsibilities of parents/guardians:

- Determine if a Seizure Action Plan is required for their child
- Work with physician and school staff to complete the Seizure Action Plan
- Provide correct medication and dosage and all required equipment for administering the medication to the school
- Attend the NSS training session with school staff



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- Provide ongoing support and guidance to schools following the initial training provided by NSS

Timeline:

Until training is completed through this process, basic seizure first aid, along with a call to parent(s)/guardian(s) as well as 911 will be provided in the event a child experiences a seizure at school.

During this period of transition NSS will be strictly providing support, and guiding schools & families & helping build capacity to take over the role of seizure management. The training will be generalized (not child specific) and parents will assume all the child specific portion of training. There will be no ongoing monitoring of the staff or the child by NSS. This role will be shared between the family, the school, and the physician.

A few students will be identified by NSS to continue on delegated care plans during this period of transition (fall 2022). This will be communicated to you directly by NSS.

Details of the Process:

1. Parent and/or guardian identify that their child requires seizure intervention at school and complete the Seizure Action Plan.
 - a. Part 1 (pages 1-2) - Parents fill out
 - b. Part 2 (page 3) – The parent & school complete together
 - c. Part 3 (page 4) - Physician completes if student requires a standardized rescue intervention (Blue order page) any physician familiar with the student can complete.
 - d. Part 4 (pages 5-6) – Parent completes: If the student requires only basic seizure first aid follow the pink left hand side of the page. If they have orders for a rescue intervention the parent fills out the blue portion on the right for standardized medication orders, OR the orange portion on the right for specialized medication orders. The green portion on the right is for either type of care.
 - e. Appendix A (page 7) – Parent completes – personalized seizure knowledge and care
 - f. On page 8 is Part 3 – Physician orders for students requiring (non-standardized) specialized rescue interventions (Orange order page) This page can ONLY be completed by the child's Pediatric Neurologist.
 - g. Page 9 – Seizure Log: for documenting seizure activity and interventions
 - h. Parents and/or guardians work with their family physician to complete part 3 the Seizure Action Plan.
 - i. School staff and parents and/or guardians will work together to complete the remaining sections of the Seizure Action Plan.
2. School completes the request for Seizure rescue intervention training form and sends it to the NSS Provincial Office.
 - a. They will review the request, and send it on to the proper Health Authority's NSS team. Once the local team receives it, they will connect with the school to ensure the necessary education has been completed (online seizure training module &



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basic seizure first aid) and then we will come in to provide generalized seizure first aid review & provide generalized (non child specific) training on the specific rescue intervention. At some point in the future this will shift from NSS who providing this training to possibly the public health department.

- b. NSS will provide training to school staff on seizure care, including the administration of seizure rescue medication for the 2022/23 school year. NSS will develop a training schedule with an aim to complete training as early in the school year as possible and will also be available to support with training throughout the school year should there be changes to a student's medication, school staff, or school setting. After training is completed, schools will refer all questions about a student's seizure care to the family/caregiver.